

SOUTH YORKSHIRE FIRE AND RESCUE SERVICE

COMMUNITY SAFETY DIRECTORATE



TRAINING POLICY

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1. INTRODUCTION

It is the policy of South Yorkshire Fire & Rescue Service to ensure that Community Safety (CS) personnel are actively involved in Community Safety programs as part of their normal work routine.

1.1 Aim

To ensure that all fire service personnel involved in Community Safety activities are adequately trained and equipped to ensure that they are proficient and confident in carrying out such tasks.

1.2 Objectives

- (i) To provide Trainee Firefighters with instruction on the role of the Community Firefighter.
- (ii) To ensure all station-based personnel receive adequate Community Safety Training on national, Brigade and local issues, initiatives and administration.
- (iii) Community Safety Officers, Support Officers, Advocates, Community Engagement Advisors and Outreach Workers receive training, as appropriate to enable them to use Community Safety equipment and resources and to ensure they are competent to carry out Community Safety Policies and Procedures.
- (iv) Where appropriate, to provide adequate risk assessments and safeguards for Community Safety activities and ensure they are enforced at all times.

2. TRAINEE FIREFIGHTERS

Trainee Firefighters carrying out Initial training will receive 30 hours of Community Safety awareness.

This Community Safety awareness will form part of a BTEC qualification in Emergency Fire Operations in the Community, level 3.

3. STATION BASED PERSONNEL

Station based personnel will be continually updated about National, Brigade and local issues, initiatives and administration procedures.

Refresher training will be carried out periodically in all relevant subjects.

4. COMMUNITY SAFETY PERSONNEL TRAINING

In order for Community Safety personnel to operate efficiently it is vital that the relevant training is delivered at the appropriate time.

Training in aspects of Community Safety will be provided in order to enable the Community Safety Officers to carry out all the duties expected of them. This training will include:-

- (i) Home Fire Safety Risk Assessments.
- (i) Smoke alarm fitting.
- (iii) One to One Fire Setters Education.
- (iv) Schools projects.
- (v) Chip pan and Vito van driver training.
- (vi) Fete/gala equipment.
- (vii) Information technology.
- (viii) Managing safety in the community.

This list is not exhaustive and will be updated accordingly.

Any Community Safety Officers who would like training in other areas may request it through the Community Safety Policy Officers or the Staff Development Scheme.

5. COMMUNITY SAFETY OFFICERS

Training for Community Safety Officers will be identified by the CS Station Manager (B) and the CS Policy Officers

It is the responsibility of the individual to ensure that all information of relevant training received is passed to CSD Administration. This may be passed to CSD Administration via telephone or email.

CSD Administration will collate the information of the training received. The details will then be recorded on the individual's personal training records by the Senior Clerk, Training Section at BTC.

CS Personnel who provide training for CS staff at BTC should ensure that the ISO 9000 Quality System currently in place is adhered to.

6. SUPPORT OFFICERS

The CS Support Officer will identify the training needs of Non-uniformed personnel. This information will be passed to the Support Staff Training Officer (SSTO) who will organise the training required.

Upon completion of the training the SSTO will update the personal training records of the individual for the training received.