



South Yorkshire
Fire & Rescue

WORKING FOR A SAFER
SOUTH YORKSHIRE

SUSTAINABLE PROCUREMENT POLICY

Overall Aims

This policy provides guidance on areas for consideration in the production of a reasonable and achievable Sustainable Procurement Policy for South Yorkshire Fire and Rescue (SYFR). The policy complements the organisation's existing Procurement Strategy, Procurement Policy and Environmental Policy, and the objective is to expand Environmental Awareness in a procurement environment both internally and in the wider business environment through our external suppliers of goods and services. This document identifies the key issues and principles associated with the objective.

Lead by Example

1. Education - Educate and encourage internal practitioners to consider environmental issues in their procurement of goods and services, and where possible procure more environmentally friendly alternative products.
2. Awareness - Increase the awareness of internal stakeholders and provide guidance on how to reduce consumption and usage of goods and services, increase knowledge of the environmental impact of their actions and thereby influence the procurement request process.
3. Communication - Communicate good environmental procurement practices and ensure all stakeholders are aware of the policy.
4. Promote - Promote good environmental procurement practices throughout our Supply Chain and encourage the adoption of good environmental practices and submission of offers for environmental better alternatives to current products.

Set Clear Priorities

1. Standards - Comply with all relevant legislation and aim to exceed limits. Develop an "environmental triangle" comprising cost, effect on environment and practicality, to provide a framework for procurement officers to evaluate products and services and balance the needs of the organisation against the need to procure the most environmentally efficient product or service.
2. Action Plan - Produce an annual action plan to use as a "yardstick" to control and monitor performance.
3. Where possible procure products that maximise re-use and recycle characteristics.
4. Where possible procure products that protect and enhance the natural and built environment.

Raise the standard expected

1. Analyse life cycle environmental impacts on products and services (cradle to grave), including production and disposal.
2. Investigate not only the product purchased but also associated items e.g. packing/wrapping. Is it necessary?
3. Challenge current practice (paper invoices).
4. Aim to reduce the amount of waste going to landfill by encouraging re-cycling of re-usable materials. Aim to minimise wastage generally by encouraging stakeholders to 'think before they bin'.

Build Capacity to deliver sustainable procurement

1. Ensure procurement officers have sufficient knowledge to assess the environmental content of tender or quotation submissions and that the procurement systems in place are workable and convenient to those involved.

Remove Barriers and consider as an example whole life costing

1. Options appraisals and cost benefit analysis of required goods and services should include an assessment of the whole life environmental effects.
2. Ensure contracts for goods and services require suppliers to minimise waste in production, delivery and other associated activities (e.g. construction) and encourage re-cycling.
3. Account for the environmental impacts and benefits of products and services throughout their whole life.

Monitor and Review

1. The Policy to be monitored and reviewed regularly.