



SOUTH YORKSHIRE FIRE & RESCUE AUTHORITY

INDEPENDENT MEMBER – AUDIT & GOVERNANCE COMMITTEE ROLE PROFILE

There are no pre-conditions or prescribed conditions in order to be considered for the role of Independent Member, however, the skills, knowledge, ability and experience described below are defined as either essential or desirable in enabling an individual to undertake the demands of this role. Successful applicants should meet all Essential criteria.

Purpose of Role

- To contribute as an individual, and collectively within the Audit and Governance Committee, to fulfilling the Terms of Reference, adopting and maintaining best practice in doing so.
- To demonstrate a personal commitment to independent thought and challenge in fulfilment of the role and, in doing so, adopt and present a politically neutral stance.

Key Responsibilities and Commitments

To undertake the role of an Audit and Governance Committee member by:

- Committing to attend and constructively participate in planned and ad-hoc meetings.
- Reading and considering carefully all reports and documents in preparation for Audit and Governance Committee meetings.
- Preparing suitable questions for officers with due regard to the role and protocols of the Audit and Governance Committee.
- Adopting and demonstrating a politically neutral perspective in questions asked, and the general contribution to the work of the Audit and Governance Committee whether in formal meetings or elsewhere.
- Applying relevant skills and experience to add value and depth to the work of the Audit and Governance Committee.
- Committing to personal development in the role.
- Undertaking an annual Development Discussion to inform the Fire and Rescue Authority's Learning and Development Schedule.

Skills / Knowledge and Abilities	Essential	Desirable	Application (A) Interview (I)
Effective communication and interpersonal skills, particularly orally	▲		A/I
Able to understand complex issues and the importance of accountability and probity in public life	▲		A/I
Effective presentational skills	▲		I
Able to use appropriate questioning techniques	▲		I
Able to demonstrate objectivity and a politically neutral perspective whilst undertaking the work of the Audit and Governance Committee	▲		I

Skills / Knowledge and Abilities	Essential	Desirable	Application (A) Interview (I)
Ability to work constructively with senior officers and other Audit and Governance Committee members	▲		A/I
Some knowledge of local government / public service		▲	A/I
Knowledge of corporate governance arrangements either in public or private sector	▲		A/I
Able to demonstrate a commitment to the role	▲		I
Experience	Essential	Desirable	Application (A) Interview (I)
Participation in formal meetings or committees	▲		A
Practical experience of operating in a financial environment, ideally within the public sector		▲	A/I
Experience of risk management and control assurance within the private or public sector	▲		A/I
Education & Training Attainments	Essential	Desirable	Application (A) Interview (I)
Ideally hold a relevant professional qualification in a technical area related to the remit of the Audit and Governance Committee		▲	A/I
Educated to a generally high level		▲	A
Additional Factors			
Sign and abide by the Fire and Rescue Authority's Code of Conduct for Elected Members (<i>with the exception of voting rights</i>)	▲		I
Maintain confidentiality	▲		I
Able to demonstrate high levels of personal integrity, openness and honesty following the Seven Principles of Public Life (Nolan Principles) ¹	▲		I

¹ Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, Leadership