

Privacy Notice (Summary)

For the members and beneficiaries of West Yorkshire Fire & Rescue Service

West Yorkshire Fire & Rescue Service is a Data Controller under the General Data Protection Regulations. This means they store, hold and manage your personal data in line with statutory requirements to enable them to manage your pension rights. To enable them to carry out their statutory duty, they are required to share your information with certain bodies, but will only do so in limited circumstances.

For more information about how your FRA holds your data, who they share it with and what rights you have to request information from the FRA please visit your FRA's website.

The City of Bradford Metropolitan District Council runs West Yorkshire Pension Fund (WYPF), which administers the Firefighters' Pension Schemes on behalf of a number of fire authorities including yours. WYPF is a Data Processor under the General Data Protection Regulations and therefore processes your data on behalf of your FRA.

We hold data about you so we can provide services to you and our stakeholders. We use this data to meet our legal obligations under the Firefighters' Pension Scheme regulations and other regulations.

What personal data does WYPF hold?

The types of data we hold and process will typically include:

- Contact details, including name, address, telephone numbers and e-mail address.
- Identifying details, including date of birth and national insurance number.
- Information relating to your benefits in the scheme, including length of service or membership and salary.
- Other information in relation to your membership of the scheme or to enable the calculation or payment of benefits, for example bank account details.
- Information about your family, dependants or personal circumstances, for example, marital status and information relevant to the distribution and allocation of benefits payable on death.
- Information about your health, for example, to assess eligibility for benefits payable on ill health, or where your health is relevant to a claim for benefits following the death of a member of the scheme.
- Information about a criminal conviction if this has resulted in you owing money to the FRA which may be reimbursed from your benefits.

We obtain some of this personal data directly from you. We may also obtain data from your FRA (for example, salary information) and from other sources including public databases

From time to time, on behalf of your FRA we will share your personal data with third parties, including our contractors, advisors, government bodies and dispute resolution and law enforcement agencies and insurers in order to comply with our obligations under law, and in connection with the provision of services that help us carry out our duties, rights and discretions in relation to the scheme.

In some cases these recipients may be outside the UK. If this occurs, we will make sure that appropriate safeguards are in place to protect your data in accordance with applicable laws.

Your Pension Statement

We have appointed Adare SEC Limited to print and deliver your pension statement on our behalf. We share only data about you that they need to print and deliver your statement, and they will securely delete your data once this is done.

If you have any general queries on GDPR you can find a Q&A document here www.wypf.org.uk/privacy