



## **Privacy Notice: Site Specific Risk Information**

The majority of the information South Yorkshire Fire and Rescue (SYFR) collects and processes for the purposes of obtaining Site Specific Risk Information (SSRI) is non-personalised.

However, we have designed this privacy notice to help you understand how we would use any personal information that we might have collected.

### **Why do you need to process my information?**

SYFR has a legal responsibility under the Fire and Rescue Services Act 2004 to make arrangements for obtaining necessary information for the purposes of: extinguishing fire and protecting lives and property from fires in its area; and a statutory duty to assess, plan and advise for emergency incidents under the Civil Contingencies Act 2004.

During the SSRI process, contact details are obtained to contact the named responsible person to keep the risk information we hold up to date and relevant.

### **How will my information be used?**

SSRI collected will help SYFR:

- establish access and egress routes for SYFR personnel and vehicles;
- identify items such as building type and construction;
- identify occupancy type and number;
- identify hazard details such as type and volume of chemicals or cylinders stored on the site.

SSRI collected helps SYFR identify potential risks to:

- firefighters;
- society;
- environment;
- community;
- economy; and
- Heritage or other risk groups.

Failure to provide the information may mean you are in breach of the [Fire and Rescue Services Act 2004](#).

### **Who will have access to the information?**

This information is kept securely and used by operational and control staff to manage responses to incidents as well as to maintain contact with the named person to keep the risk information up to date and relevant.

Under the [Civil Contingencies Act 2004](#), appropriate information may be circulated to other Category 1 and 2 responders, such as other emergency and statutory authorities, where a multi-agency response is required.

**How long will you keep hold of my information?**

SSRI will be kept until it is superseded. We aim to review SSRI on a Risk Based Inspection Programme (RBIP) which is identified on basic property and hazard details supplied by commercial premises.

**Is there anything else I need to know when it comes to my personal information?**

As stated, the majority of information collected and used for SSRI is business relevant and where possible not personalised.

However, to find out more about the rights you have when it comes to your personal information or who you can contact to discuss it further please see our full Privacy Policy, available under [‘Your Information’](#) on our website.