

Returning to work Fire Safety Checklist

As some businesses across the UK begin to return to their workplaces, measures will be being put in place to deal with the ongoing situation surrounding Covid-19.

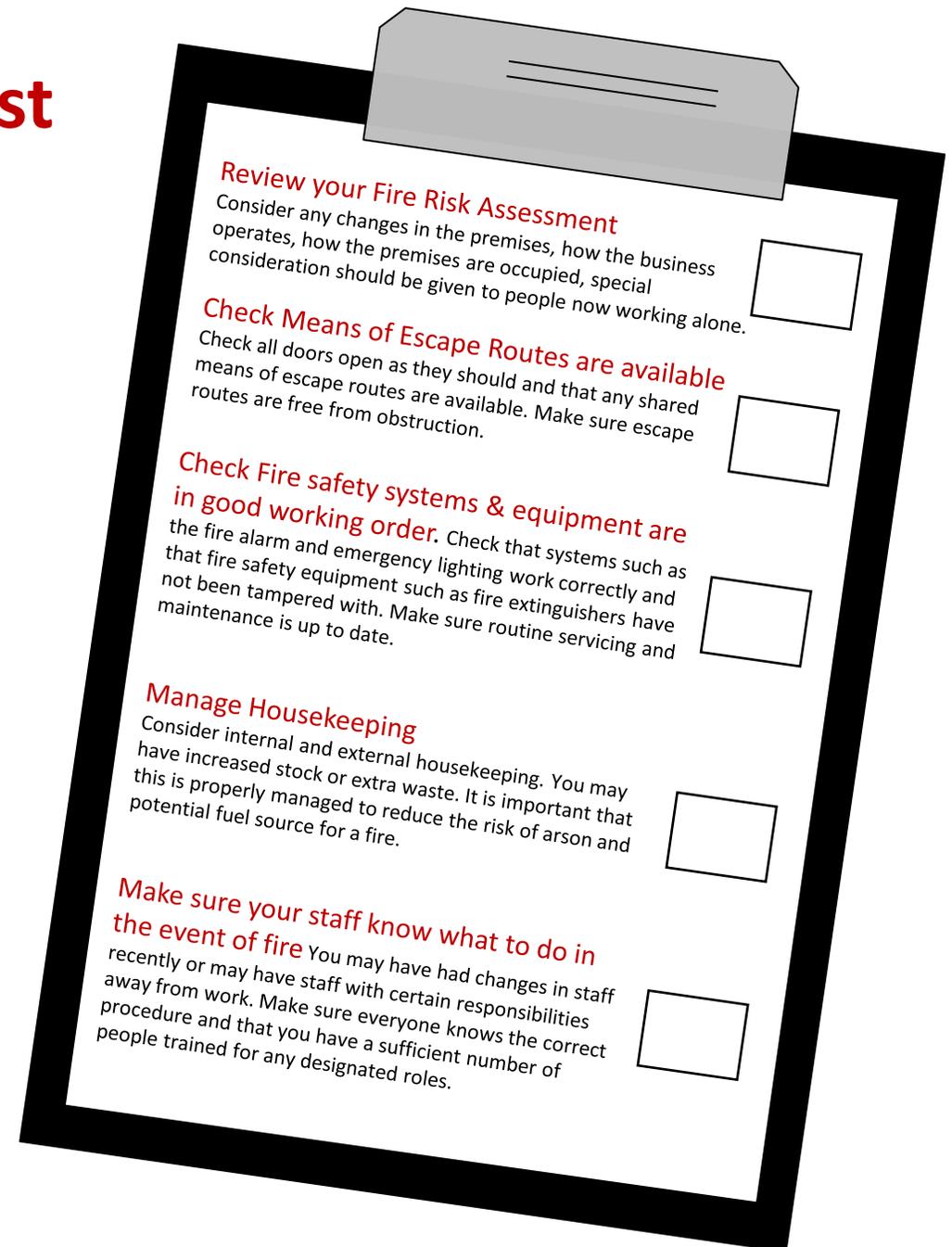
Before reoccupying the premises it is really important they are safe. Not only from the risks associated with Covid-19, but from risks associated with Fire and general Health and Safety.

You need to make sure any changes you make within your premises during this time do not negatively impact any preventative or protective control measures you have in place to deal with any other risks.

We've put together a quick checklist to assist you in making sure you keep your premises safe from/in the event of fire during this time.

If you need any further advice regarding fire safety please email tfs.cs@syfire.gov.uk

Further fire safety advice for Business, including more detailed advice for businesses during Covid-19 can be found on our website www.syfire.gov.uk



Review your Fire Risk Assessment
Consider any changes in the premises, how the business operates, how the premises are occupied, special consideration should be given to people now working alone.

Check Means of Escape Routes are available
Check all doors open as they should and that any shared means of escape routes are available. Make sure escape routes are free from obstruction.

Check Fire safety systems & equipment are in good working order. Check that systems such as the fire alarm and emergency lighting work correctly and that fire safety equipment such as fire extinguishers have not been tampered with. Make sure routine servicing and maintenance is up to date.

Manage Housekeeping
Consider internal and external housekeeping. You may have increased stock or extra waste. It is important that this is properly managed to reduce the risk of arson and potential fuel source for a fire.

Make sure your staff know what to do in the event of fire You may have had changes in staff recently or may have staff with certain responsibilities away from work. Make sure everyone knows the correct procedure and that you have a sufficient number of people trained for any designated roles.